

Danielle Ivancich
Production Coordinator | IATSE Local 871
908-477-6078 | danielle.ivancich@gmail.com

Production Coordinator

Sugar | Apple Studios/ Apple TV + | Season 2 | (8 episodes - 2025)

- Executive Producer: Chip Vucelich, Producer: Matt Woodall, UPM: Dan Coffie

Production Coordinator

Georgie & Mandy's First Marriage | Chuck Lorre Productions/WBTV/CBS | Season 1 | (2 episodes - 2024)

- Line Producer/UPM: Tim Marx, Associate Producer: Stephanie Spetrino

Production Coordinator

Dead Dear High | Independent Feature Film (Pickup Shots – 2024)

- Executive Producer/Director: Jo Rochelle, Line Producer/UPM: Randy Weiss

Production Coordinator

Good Trouble | Freeform/Hulu | Seasons 1 - 5| (88 episodes- 2018 - 2024)

- Executive Producer: Christine Sacani, Producer/UPM: Dan Coffie, Co-Producer: Randy Weiss

Production Supervisor

Idyllwild | A Really Good Home Pictures | Pilot Presentation| (Oct 2023)

- Producer: Kate Zenna, Gil Bellows, Line Producer: Randy Weiss

Production Coordinator

Love in the Time of Corona | Freeform/Hulu | Season 1| (4 episodes - 2020)

- Executive Producer: Christine Sacani, Co-Producer: Randy Weiss

Production Coordinator

The Fosters (Turks & Caicos Unit) | Freeform | Season 5 | (2 episodes - 2018)

- Executive Producer: Christine Sacani, Producer/UPM: Dan Coffie, Production Supervisor: Randy Weiss

Assistant Production Coordinator

The Fosters | Freeform | Season 5 | (20 episodes- 2017- 2018)

Co-Producer

Twentyfiveish | History Hers Productions | Season 1 | (5 episodes - 2016)

- Executive Producer: Jacquelyn Ryan

Production Secretary

The Fosters | Freeform | Season 4 | (11 episodes- 2016 - 2017)

Office PA

The Fosters | Freeform | Season 4 | (7 episodes - 2016)

Showrunner's Assistant

Suits | Universal Cable Productions/USA Network | Season 5 & 6 | (22 episodes – 2015 - 2016)

- Executive Producer/Showrunner: Aaron Korsh, Executive Producer: Rick Muirragui

Writers' PA

Suits | Universal Cable Productions/USA Network | Season 4 | (13 episodes – 2014 - 2015)

FAMILIAR SOFTWARE

Movie Magic Budgeting & Scheduling, Scenechronize, Smart Start, Smart PO, Sync on Set, CASHet, TIM Payroll, Sirius +, One Login Portal, Google Suite, Adobe, Microsoft Office Suite, Basecamp, DocuSign, Dropbox, Zoom

SKILLS

Calendar management, Expense reporting, Meeting & event organization, Screening phone calls, Office & project management, Booking travel & catering, Ability to manage sensitive material, documents and contact information

Education

The Pennsylvania State University | B.A., Broadcast Journalism & Minor in English