

SIOBHAN FLYNN

Filmmaker
NJ/NYC

CONTACT

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EDUCATION

**B.S. Behavior and Health
Minor - Film and Television**

BOSTON UNIVERSITY
January 2023

SUMMARY

A diligent creator across the arts, Siobhan aspires to use her skills to organize and streamline content in the film and media arts industries. Siobhan has worked on dozens of student and indie productions in the New York and Boston areas, while also branching out into corporate and documentary productions. Her years of on-set experience have cultivated her unwearied personality, organizational skills, and knowledge in the camera and lighting departments.

PUBLISHING

WRITER, EDITOR, AND COVER ARTIST

<i>slow burn lifetime</i>	May 2022
<i>scaling the lizard's back.</i>	January 2022
<i>American built: dams</i>	November 2021

PROFESSIONAL EXPERIENCE

Freelance Filmmaker

April 2023 - Present

Documentary Producer and Director
Production Assistant
Gaffer and Grip & Electric
Camera Operator

Cannes Film Festival

2023, 2024, 2025

Personal Assistant at Monoprise Films

- Running errands and attending meetings on behalf of CEO
- Managing private and public-facing talent arrangements
- Coordinating and writing travel and lodging memos for clients and drafting mass emails
- Preparing VIP client spaces for marketing and PR events
- Extensively organizing client information and preferences in Sheets and Excel
- Writing bulletins and sending comprehensive email updates to team members on a nightly basis
- Coordinating event invites and schedules
- Leading and creating instructional content for other interns and assistants

Orion's Home Health Care

July 2023 - March 2024

Office Administrator

- Scheduling and managing staff/client shifts and CEO's personal calendar
- Creating and sending invoices to state and county agencies, and private clients
- Scheduling and running meetings, creating meeting agendas, and writing and sharing meeting minutes
- Organizing, cataloging, and modernizing business records

SKILLS

EDITING SOFTWARE

Adobe Premiere Pro
Adobe Photoshop
Adobe Lightroom
Canva
Audible

LANGUAGE

English - Native
French - Intermediate
German - Intermediate
Korean - Beginner

MS OFFICE AND GOOGLE

Google Suite
Microsoft Office
Data Management

- Importing, consolidating, and formatting data
- PivotTables, VLOOKUP, INDEX MATCH

PRODUCTION EXPERIENCE & CREDITS

Rolex Boutique, East Hampton (advertisement) Grip	August 2025
Valediction (short film) Gaffer	July 2025
The Hatred (short film) Key Grip	June 2025
Resorts World "Rule the World" (advertisement) Grip	June 2025
Scene One: The Campaign (pilot) Best Boy Gaffer, Key Grip	May 2025
Love is Prior (short film) Gaffer	April 2025
Surviving Creekside (pilot) Key Grip, Dolly Grip	April 2025
August Burns Red (short film) Key Grip and Electric	April 2025
Por La Patria (short film) Grip	April 2025
Club Rats (short film) Key Grip	March 2025
The Goldfish (short film) Gaffer	March 2025
The Trainee (short film) Gaffer	March 2025
The Pet Gala (short film) Grip	March 2025
Access Dental - Patient Testimonial (corporate commercial) Camera Operator (RED Komodo)	February 2025
Verb. - Airbnb x Beetlejuice Beetlejuice Production Assistant	September - November 2024
"East of the Sun" (music video) Grip and Electric	September 2024
Suburbian Jesus (short film) Director, Editor	August 2024
"Maraschino" (music video) G&E PA, Dolly Grip	July 2023
"We United" (music video) First Assistant Camera (Sony FX30)	June 2023

PRODUCTION EXPERIENCE & CREDITS CONT.

Flex Catering - Savory Hospitality (corporate commercial) May 2023
First Assistant Camera (Sony FX6, FX30)

Flex Catering - State Restaurant (corporate commercial) May 2023
First Assistant Camera (Sony FX6, FX30)

Bob (short film) April 2023
Second Assistant Camera

"Dealer" (music video) August 2022
Director, Editor

No Man's Land (short film) April 2022
Assistant Director

Trojan Horse (short film) March 2022
Line Producer

WTBU RADIO

Host and DJ September 2017 - March 2020

- "Left of the Dial"
- "#illuminaticonfirmed"
- Writing and submitting weekly, detailed 2-hour thematic show outlines with unique segments and song selections
- Mastering the use of a soundboard and live broadcast etiquette and routine, airing live phone calls and incorporating live feedback and social media comments from listeners, and inserting rotating ad placements