

# JENNA CASTELLANO

PRODUCTION ASSISTANT

## CONTACT

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## EDUCATION

### BA (HONS) FILM PRODUCTION

Arts University Bournemouth  
2023 - 2026

### HIGH SCHOOL DIPLOMA

Hunterdon Central Regional High School  
2019-2023

## CERTIFICATIONS

### LEVEL 3 AWARD IN EMERGENCY FIRST AID AT WORK

Qualsafe

### THE MARK MILSOME FOUNDATION - FILM AND TV ONLINE

### SAFETY PASSPORT

ProTrainings

## EXPERTISE

- Google Suite
- Microsoft Office Suite
- Social Media Campaign Management
- Scenechronize
- Lightroom
- Canva
- Capcut

## AWARDS & EXHIBITIONS

- 2025 Land Rover Defender Service Awards - presented by CHASE **Top 5 North American Finalist** in 'Search, Rescue and Emergency Services' Category
- 'Arts University Bournemouth Corwdfunding Competition' **Winner** for *Crocodile Tears* (2026)

## SUMMARY

Dedicated BA Film Production graduate with experience producing and assistant directing low-budget short fiction films/advertisements and managing social media campaigns. Alongside my studies, I have performed in and vocal directed full-length live theatre productions and travelled extensively. Having grown up always watching films, I am intimately familiar with the idea that a single film can alter the trajectory of someone's day, week, year, or life. To have even a little hand in making a work that affects someone's life in the way that so many films have for me is my 'why'. I am confident in creative, fast-paced work environments and am excited to build a career in feature-length filmmaking within the producing sect.

## EXPERIENCE

### 2025-2026 *Crocodile Tears*

Arts University Bournemouth

### First Assistant Director

Short Dark Comedy

Hired to pose as a dead boy's girlfriend, a professional mourner finds her hardest act is keeping herself from falling apart. This 15-minute short explores manifestations of grief and the line between authenticity and performance through the eyes of Lola, or 'Margaret', a professional mourner.

- Headed on-set operations for a crew and cast of up to 70 people
- Created comprehensive daily schedules for a five-day shoot and facilitated strict, successful adherence to them
- Developed and enforced a thorough risk assessment and health and safety procedures to protect wellbeing on set
- Crafted necessary documentation for and managed filming in/around an action vehicle

### 2025 *Crocodile Tears*

Arts University Bournemouth

### Social Media Campaign Manager

- Conceptualized and executed an engaging and effective social media campaign that raised £10,545.08 in 28 days for a short film's budget
- Produced content that brought in 697 followers and 203,110 views across all platforms during the campaign
- Collaborated with film's producer to organize 4 high-earning, in-person fundraiser events with local businesses and artists
- Designed, filmed, and edited striking posts, reels, and graphics cultivating a unique brand image for the film
- Conducted self-led research into marketing campaign strategy

### 2025-2026 *Made for Television*

Arts University Bournemouth

### Second Assistant Director

Short Sci-Fi Drama

Politics. Clones. Late night television. In this 15-minute political-science fiction short, 'The Tonight Show' host, Chuck Bridges, fights back against government censorship to expose an ugly truth hidden by a radical political figure set to appear on his show.

- Drafted movement orders and callsheets for a five-day studio shoot
- Monitored on-set wellbeing of principle cast for the duration of the shoot
- Assisted the first assistant director in maintaining on-set efficiency and compliance with the production's risk assessment and protocols

### 2025 *Amwell Valley Ambulance Corps*

2025 Land Rover Defender Service Awards - presented by CHASE

### Writer/Director

Short Documentary

A short, documentary-style film showcasing the work of Amwell Valley Ambulance Corps, a volunteer rescue squad in East Amwell, New Jersey USA and making a case for how a new Land Rover Defender 130 would benefit their mission.

- Collaborated with a non-profit organization to create a short film showcasing their mission for entry into the 2025 Land Rover Defender Service Awards - presented by CHASE
- Won \$5,000 for Amwell Valley Ambulance Corps and placed Top 5 in North America
- Scripted, filmed, edited, and recorded voiceovers for the film
- Spearheaded a promotional social media campaign to generate votes for the film across the United States and Canada

### 2025 *Jaffa Cakes - The Opera*

Arts University Bournemouth

### Producer

Advertisement

Struck down by the afternoon slump, an opera singer struggles to perform her aria until she is reinvigorated by the zingy boost of a Jaffa Cake in this 30-second advertisement created for the 2026 NAHEMI Kodak Competition.

- Created and monitored the budget for a commercial shoot
- Coordinated and oversaw an on-location production, maintaining and caring for the location during filming
- Led the casting process, hosting auditions, communicating with actors, and scheduling rehearsals prior to production